

The Association requires all tenants to make an application and undergo a background check. Completed forms should be returned to our office with a check made payable to the Association in the amount of \$100.00 and a check made payable to Palmer Property Management in the amount of \$40.00 for each applicant and a copy of the lease. (Note: married couples' information can complete one application and background check form.)

The prospective tenants must also provide a color copy of a government issued photo I.D.

The background check may take 5-7 business days. As soon as we get it back from the vendor, we will forward the application in its entirety to the Board of Directors for consideration.

Please be aware that if any tenants occupy a unit without obtaining approval from the board of directors in advance of taking possession of the unit, the board will immediately institute legal action to enforce the provisions of the Declaration of Condominium.

You can send the required documents etc. electronically or via U.S. Mail or delivery service to our office. Our address is 6210 Scott Street, #214, Punta Gorda, FL 33950. Our walk in hours are Monday through Friday, 9:00 a.m. to 2:00 p.m. If those hours are not convenient for you, there is a drop box to the left of the office entry doors.

APPLICATIONS MUST BE SUBMITTED IN PDF. format OR HARD COPY. Our office can NOT accept photos, "screen shots" or any type of "images" of applications.